**Nursing Students’ Association of York**

**MINUTES**

Monday April 30th, 2012

Location: Skype

11:00 am

**1. Call to Order**

Meeting called to order at 11:04 am, held over Skype and chaired by Henry Madubuobi.

**2. Roll Call**

Henry Madubuobi President

Valerie St-Denis Vice President

Gennie Mae Sabeniano 2nd year IEN representative

Samantha Chin-Fook 4th year collaborative Representative

Sarah St. Pierre Advertising coordinator

Philip Wong 2nd Entry Representative

Allyson Harvey Events Coordinator

Sara Di Capo CNSA Representative

Aishat Agboluaje Outreach Coordinator (arrived at 11:29am)

Minutes Taken By

Valerie St-Denis Vice President

**Guests**

Angela Apresto RNAO Student Liaison (arrived at 11:49am)

John Paolo RNAO Student Liaison (arrived at 11:34am)

**3. Regrets**

Emily Mak Secretary

Christian St-Louis Treasurer

**4. Announcements**

**5. Confirmation of Agenda**

Motion: Motion: **“**To confirm the Agenda for Friday, April 20th, 2012 as presented”

Moved by: Henry

Seconded by: Philip

Amendments

Added to Agenda: Philip motions to add to the meeting agenda, “Stethoscopes” to 9c

All in favour: 8

Opposed: 0

Abstain: 0

CARRIED

**6. Confirmation of Minutes**

Motion: “Motion to accept minutes from the last meeting.”

Moved by: Henry

Seconded by: Sarah

All in favour: 8

Opposed: 0

Abstained: 0

CARRIED

**7. Executives Reports**

None

**8. Unfinished (Old) Business**

Deferred

**9. New Business**

1. **Nursing Week event planning**

Ally: Suggests we tell students to wear either their scrub top or bottom, we set up a booth, and give assessments to students coming by the table (example: BP clinic)

Henry: Believes that the purpose of Nursing Week is to get the word out about nurses to the general public by giving out handouts on how to manage their BP and information about RNAO and membership

Val: Feels we should ensure we do not diagnose any student that comes by and that RNAO memberships not be given out that week due to short duration of yearly membership

Sarah: We should handout pamphlets about health promotion, what are risk factors, etc

Henry: Will talk to Rubio about obtaining handouts and we should also contact RNAO and the faculty for pamphlets

Sara: Will bring RNAO posters she obtained from the RNAO AGM

Henry: Will look into obtaining tables for Vari Hall even if club is not ratified

Gennie: Concerned we do not have enough stethoscopes or BP cuffs. After a discussion, we have at least 8 stethoscopes and 4 BP Cuffs (Sam, Sara, Aishat, and John)

Sam: Suggests we make an announcement to involve the rest of the nursing body to participate as volunteers (Sarah and Sara agree)

Henry: Suggests we get students to donate the nursing posters they created in class to display during Nursing Week and give free swag to those who participate (Ally can provide hers)

Sarah: believes that this is a great way to foster collaboration among programs to interact

Group: Set date and time: Tuesday, May 8th 12:30-4pm and Wednesday May 9th 2:30-4pm

Gennie offered to help set-up tables the first day and recruit a few nurses to help her out.

Aishat joined meeting at 11:29am.

John joined meeting at 11:34am.

Both Aishat and John will help Gennie with set-up the first day. Valerie and other 2nd entry students can help out after their class by 2:30pm.

Ally: Get the word out on facebook and ask for volunteers to fill all time slots. Inform students to wear their scrubs, there will be a BP clinic, swag, posters, and handouts.

Henry: will work on posters to be brought

Sarah: will write up facebook message

Gennie will make a class announcement with IEN students in class on May 7th utilizing the information Sarah wrote on facebook.

Philip will make a class announcement with the 2nd entries in class on May 7th utilizing the information Sarah wrote on facebook

*Aside:*

*Sam: Wondering when Sarah will send out the outline for our blurb about us for NSAY.*

*Sarah: Will send it out after meeting and we have 2 weeks to send it back to her.*

*Phil: Says Emily will bring her camera to the next meeting to take everyone’s photo so that they are uniform and professional*

Henry: We will all wear scrubs on Tuesday and Wednesday at the event. He will email Ruth about posters

Ally: Wondering if we should do lung and msk assessments? Have students pick out of a hat or spin a wheel?

Sara: Also suggested we allow non-nursing students to try our stethoscopes

Val: Will email Andrea Meghie about utilizing NRC equipment for the table.

Sam: Believes we should use the NSAY banner at all NSAY events.

Angela joins meeting at 11:49am.

1. **RNAO Reps**

Henry: Would like to see John and Angela involved in NSAY by getting us RNAO handouts.

John: not sure RNAO has pamphlets but believes we can discuss the other professional groups like CNSA (Sara) and discuss those as well.

Henry: Would like to see RNAO involved to give us funding for some of our events

Val: Appletree may be able to get us pamphlets for Nursing Week. We need someone to go and ask them about this. Valerie will also email Sarah the RNAO poster that can be designed for Nursing Week and paid for by RNAO.

Angela: Will look into obtaining Smoking Cessation pamphlets from the RNAO.

John: Will email RNAO about health promotion pamphlets

9c) **Stethoscopes**

Philip: Has collected literature about the different features of stethoscopes and will email the group this.

Sarah: Believes the Classic 2SC are the appropriate stethoscopes for our student body

Val: Last year we could have selected a wide variety of stethoscopes in many colors. The Classic was about 72$

Phil: We will need to make up our own form and believes we should sell the one kind (Classic 2SC). He is wondering if we should order a bunch beforehand or do it the same way as last year.

Group: same as last year and we have lots of time

**10. Date and Time of Next Meeting**

Proposed date is May 15th 2012 at 3pm as an executive Meeting in NSAY room

We would like to see Ann Crozier and Claire Malette participate in the next meeting, but the agenda needs to be provided ahead of time to ensure they are needed at the meeting.

Agenda items for next time: - Welcome Week (Ally)

- Prepare Welcome Week information for Martha Rogers (Sara)

- Prepare and make list of what should be included as information in the new student package (Sarah) and put Stethoscope order sheet in information package (Ally)

-Discuss meeting with Aroosa from HealthAid on May 22nd 1:30-2:30 but will attempt to change the time to accommodate more NSAY students (Aishat)

**11. Adjournment**

Motion:``I motion that this meeting be adjourned at 12:14pm``

Moved by: Henry

Seconded by: Ally

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED