**NSAY Meeting Minutes**

Monday, August 17, 2015 @ 1030 hrs

Location: HNES B027

 **I.** **Call to Order**

This meeting was called to order at 1030 hours, chaired by Dona Thomas.

**II.** **Roll Call**

Dona Thomas, Mohsin Khan, Amanda Fountain, Ashley Ahuja, Suzy Kim, Misbah and Nhi Nguyen

**III.** **Regrets**

Michelle Torres, Liana Matos Miranda, Emily Woods, Laura Morton, Brandon Parker, Aaron Antonio, and Andriy Prokopchuk

**IV.** **Confirmation of Minutes from July 7, 2015**

**V.** **Announcements**

1. **Treasurer’s Report**

Nothing new to report as Treasurer still has not received the BMO card.

 **VI.** **Old Business**

*1. (Topic, copy tables from business here)*

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| Presenter: Misbah |
| Description: Representatives for the orientation (for Meet and Mingle) |
| Discussion: RNAO, NSO (Misbah), Family Health (1-2 people), Region 6 (3 people), CHNIG (1 person). We have 5 groups coming in and share 3 tables? |
| Action Items: Misbah will email them to confirm and get back to DonaIn addition, CNSA will have 3 representatives, NSAY (alumni involved?), and YUMNSP |

*II.*

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| Presenter: Dona |
| Description: Orientation and important dates for the Fall |
| Discussion: Stong College orientation (Sept 8; 10:30-12:30) Homecoming (Sept 12 Time location TBA), Executive team building with Stong College (Oct 30) |
| Action Items: Put these dates onto our events calendar and the dates/detail will be finalized |

 **VII.** **New Business**

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| Presenter: Amanda |
| Description: NSAY logo and transferable files for social media icons |
| Discussion:Amanda needs to convert the NSAY logo into a transferrable file and thumbnail size. This will cost approximately $20-30.Twitter account: NSAY\_YorkInstagram: N.S.A.Y  |
| Action Items: Follow/like the above social media accounts, think of hashtags that we can use that is common to all (maybe #YUNSAY) |

 *II.*

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| Presenter: Dona |
| Description: Discussion of orientation brochures |
| Discussion: Quantity: TBAWe need to include: logo, contact info (email, location etc) separately for all 3 groups, September events, pictures, meet the team page?  |
| Action Plan: Have the brochure done (This Friday)Website will be done: SaturdayDona will send information about NSAYAshley will send information about CNSAYUNSMP: TBAAll execs and officers need to complete the profile for Meet the team for brochure and website by Wednesday night  |

*III.*

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| Presenter: Dona  |
| Description: Updates on Orientation |
| Discussion: Meet and mingle portion:Tables: Have tables, with laptops and brochures and representatives for each groupPanel Disussion:Amanda (NSAY morning for collaborative)Mohsin (NSAY 2nd entry in the afternoon)Rhey (Nursing SHAY)PASS (for stats)NPCO (To be confirmed)Aloft ScrubsSlideshow:NSAY running slideshow: meet to the exec, address/location, location, social media |
| Action Plan:Nhi needs to make a document to list NSAY executive members confirmed for the orientationHave pictures/meet the exec ready for Friday so we can make a slideshow |

*IV.*

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| Presenter: Dona |
| Description: Plan and Finalize Events for Fall |
| Discussion: Sept 9: Nursing orientationSept 14 to18: Nursing Students Meet and Mingle: Have snacks in lounge for all nursing students in the NSAY office. Planning to have 2 days one for collaborative and one for 2nd entry on Tuesday/WednesdaySept 19: Last day to send in application to run for bi-elections (NSAY and CNSA)September 25-27th: Bi-elections onlineOther ideas include: NSAY/York Nursing CN Tower climb, CIBC Breast cancer run, feed the need, Light up walk (in conjunction with Sick Kids)  |
| Action Plan:Follow up with social coordinator and outreach coordinator for other fall events ideaTo be done ASAP so we can start promoting it at the orientation |

 **VIII.** **Adjournment**

The meeting was adjourned at 12:30 hrs.