**NSAY Meeting Minutes**

Date and time of Meeting: February 13th 2014 1500 hrs

Location: HNES B27

1. **Call to order**

This meeting was called to order at 1515, chaired by Waleed Khan.

**2.**    **Roll Call**

Shawna French, Waleed Khan, Ioana Gheorghiu, Sara Canizares, Heather Hiscox, Nikki Chen, Nhi Luu, Ekta Chopra, Ana Golubovici (by phone).

1. **Regrets**

Gerome Dulalas, Janson Chan, Jesmila Marusalin, Dilara Thekkedath, Amina Chouddhry, Michelle Hansforth, Nelab Qarizada.

**4.**     **Confirmation of Minutes from January 30th  2014**

**5.**      **Confirmation of Agenda (Waleed)**

                       I. Additions to Agenda:  RNAO Update added to New Business (8.5).

II.  **Review of Previous Meeting Minutes** [1min]

1. IEN student representative has been indecisive with her decision about getting involved with NSAY. She will be emailed with a more details.
2. Clothing orders are coming in but they are not a lot of sales. IP students had a session for IP students and Gerome will open up the office for them to place orders.  Announcements need to be pushed and deadlines need to be established.
3. NSAY Student Recognition Awards had only 3 nominations. Need to make class announcement for the upcoming months.
4. Scrubs are being sold at the York Book Store. Need to find out how much they are selling for and if we can still offer a discounted price for one day during orientation.
5. Collaborative and Second entry Valedictorian and peer nominated awards are going to be placed on hold until end of March. More specific schedule will be developed on a later date.
6. Bi-elections is a more pressing project. New members will shadow until the end of term and take office in the summer.
7. Nursing Games team is being made in collaboration with Ryerson, George Brown, Centennial and Nipissing. More information to follow and money is needed ASAP.
8. CRNE & NCLEX Workshop is set for 28th Feb. More information to follow. If this does not work out we can talk to Anne about the CRNE prep workshop.
9. Region 6 RNAO rep will be coming to York on Feb 13th (1130hr) to talk to 2nd entry students about horizontal violence. Jan 30th, there was an event about bullying by a speaker from Sick Kids. We also need to promote RNAO during class announcement.
10. CNSA National Conference – 2 scholarly showcase and one outreach speech was made. One position statement was submitted.  Future plans to hold a volleyball tournament and self-care inactive with special attention to bullying in the nursing field.

**6.**      **Announcements (Waleed)**

I.            **Continuing with theme of Exposure with addition of** **Participation** [ 1 min]

1. Exposure of NSAY to student population needs to increase though social events and class announcement.
2. Participation from all NSAY members is expected with every organized event.

II.            **New meeting organization**

1. Meeting Agenda will be posted 2 days prior to the meeting. All members responsible for the subheading must submit a description (maximum 250 words) one day prior to the meeting.
2. Addition: These descriptions should be professional additions (not short forms, lol, ect) as they will be part of our posted agenda and minutes.

III.            **Office Cleaning**

 i.       Please note that when cleaning the office, try and complete the tasks as early as you can during the week. The minimum tasks are organization of the back office, sweeping and mopping the floor, taking out the garbage, and wiping down the tables.

 IV.            **Treasurer Report** (Jesmila) [2min]

1. No significant changes from the last meeting. Still waiting on some individuals for meet and greet, I will send a reminder to your message boxes. SCLD SEED funding submitted for individuals who attended the conference.

**Motion:** *I want to move a motion that all members present at the meeting have voting privildges for the duration of the meeting.* For: 5, Against: 0, abstain: 0. **Motion passes.**

**7.**      **Old  Business**

             I.            **IEN New Executive** (Waleed) [2min]

There has been no response from the interested student. Another emails will be sent you the student. If no representation is found, we will have to wait until the end of the bi-election to fill the spots.

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| **Discussion:**  - Waleed will try to connect with the friend via the contact information provided. |

II.            **Clothing Orders** (Gerome) [2min]

The last chance to take orders for the 1st wave of clothing sale is Feb. 14th, 2014 at 2359. I’m not too good with inventory so if someone can kindly volunteer (Shawna? lol) to make a final compilation of the orders and another one to double check, that would great. Let’s see how people react when people start wearing them so we know when to start the 2nd wave. Again, make a final stretch and ask people, including the faculty members, to place their orders. Also, I just want to ask the NSAY team, if you can, to place your order now.

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| **Discussion:**  - Shawna will tally for the order.  - Gerome will submit the order.  - Gerome said he will open the office on the weekend for those in IP 🡪 Gerome needs to update us on that (how long he was here, how many orders were placed)  - For next year: students wanted designs that said York nursing, some people thought it was too graphic, some thought it was artistic. |

            III.            **NSAY Student Recognition Awards** (Ioana) [2min]

Currently in the process of emailing the award recipients from January and getting in touch with the Undergraduate Program Directors and Assistants about getting the word out to students and faculty. Goal is to email everyone today (Thursday Feb. 13). Emails to be sent out have been approved by those in the award selection committee. January award recipients will recognized by class reps after Reading Week.

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| **Discussion:**  - As far as we know, announcements for this month have not been made in class  -Needs to go out in the newsletter. |

            IV.            **Scrubs & Stethoscopes** (Jesmila) [2min]

No response from Rick to text message. Will follow up.

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| **Discussion:**  - |

            V.            **Nursing Games** (Waleed) [2min]

The team will be registered on Friday 14th Feb when the full payment is made to U of T. Three spots are open which York U has paid for. These spots will need to be filled with anyone on a first-come-first-serve basis. Those who have paid will be receiving detailed information from Waleed after the registration has been finalized.

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| **Discussion:**  - Event dates: March 21-23.  - There are 3 spots left (Waleed took one, other schools took the other 2). Waleed paid for these 2 spots in advance with NSAY funds in order to secure our spot in the games. |

            VI.            **CRNE & NCLEX Workshop** (Ekta) [2min]

CRNE & NCLEX workshop is confirmed for 3 pm on February 28th by Pat Bradley. I will need help with advertising this in newsletter, classes and online. We are anticipating approximately 75 people and will book room for 100. Registrations will have to be done before the day of the workshop to allow first come first serve entrance.

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| **Discussion:**  - The date was decided by a vote on Facebook.  - The room booking request has already been submitted.  - Collab 4th year have already received a discussion on this. This event will likely will be similar to theirs.  - She will be talking about CRNE in first half of the session, and NCLEX afterwards. She is free for the whole day.  - Gift to give her? YUSNMP might give a gift, running short on finances, but will talk about funding next week.  - Will talk to Jesmila about pre and post event funding. |

VII. **Collab Grad Party**

                      This semester is almost halfway done. I suggest, as the lead of this committee, that we find a venue and finalize pricing before the Reading Week is over (Feb, 23rd). That way we can figure out the prices for the tickets. Personally, I have 2 places that I want to see: Eaton Hall at Seneca, and Monte Casino. I will set a group meeting with the committee in a couple of days to discuss further planning agenda. My focus right now is to give NSAY members updates by our next meeting.

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| **Discussion:**  - Waleed suggestion: have class members join the committee. |

**8.**      **New Business**

             I.         **Collaborative Class Slideshow Presentation** (Waleed) [2min]

Gerome had suggested that students be informed early about sending in pictures with which NSAY will create a Slideshow. This slideshow will be presented during the Collaborative Pinning Ceremony. We need to create a Subcommittee to lead this task.

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| **Discussion:**  - Sara will take lead since she has experience with the program.  - We need to send an email asking for pictures (they need to be classy, no alcohol, ect) |

               II.            **NSAY Elections** (Waleed) [2min]

NSAY elections will begin after the reading week. 14th - 28th Feb will be spent heavily advertizing the elections. This needs to be done by the new executives by making announcements, making Facebook posts, and speaking to classmates personally to get them excited and answer their questions. Alfredo has volunteered to be the Chief Electoral Officer again for an unbiased process. He will control everything after these dates. Nominations will be sent directly to his email and he will be organizing the election through E-vote.

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| **Discussion:**  - Need to add YUSNMP to our elections.  - Do we need to make any amendments before elections? Voting privileges?  - CNSA position needs to be elected. Will amend next time. Amendments need to be presented ahead of time.  - Next meeting will be a public meeting. |

            III.            Collaborative and 2nd Entry Valedictorian, Peer nominated awards, and Faulty

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| **Discussion:**  - Collab doesn’t have any peer-nominated awards. Only second entry has one. |

**Recognition Awards** (Waleed) [2min]

This survey also needs to be conducted and elections for this need to happen by the end of March. The first phase will be to ask for nomination within the class. These announcements will need to be made during the nomination period of Feb 24th to March 7th for both classes. After the nominations are in, the students’ names will be placed on an E-Vote to decide who the class wants chosen for the awards and Valedictorian. The top nominations will need to write a letter to SON which can be done during the summer for the 2nd Entry students but will need to be done sooner for the Collaboratives. All of this needs to be led by an unbiased member and so it must be someone not in the respective class. We need someone to take lead of these this project for each class and Waleed will guide them through the process. This is a great way to meet the Program Coordinators and network for the following year for the new members.

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| **Discussion:**  - Check with first year class reps if they will work on it with Waleed’s assistance. |

IV. **Light Patrol – Helping the Marginalized Youth: Food and possible Clothing Drive** (Ana) [2min]

I am planning a fundraising event at York University, to gather donations and perhaps clothing - where we can buy the ingredients to make sandwiches to distribute to the homeless teens that the Light Patrol organization reaches out to (in the GTA community). I would like to hold this event Thurs **March 6th, or March 20th.** What I would like to do is in the upcoming weeks gather as much donations (money/clothes) so that either March 6th/20th we package all the sandwiches at York, and deliver it the same day to the organization. Thursday evening we would meet at Spadina Station at 6:30pm and do Outreach from 7-11 pm (must confirm exact time and date with them first) where several of us would be in the mobile truck on a designated route, helping to distribute the food and clothing. Please let me know whose support I have from our Execs, so that we can lock the date and recruit volunteers to make this event successful! I am sooo excited about this! Lets start making class announcements beginning **Feb 17th**, so I give them enough time to confirm all the details.

More information about the organization:<http://lightpatrol.ca/> - (This is what I am hoping to accomplish - **“**Curb Light”)

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| **Discussion:**  - Class reps can pass around jars for monetary donations.  - The event will involve making food, collecting clothing and food donations.  - Last year in Anne Crozier’s class she gave bonus marks to those who participated.  - Looking for people to join their outreach program.  - Will send an email looking for volunteers.  - Concern: should NSAY partner with a religious group.. Is there another group on campus that does the same thing? Touch of Love on campus – not disseminating their religion, they work with all people (It’s a good cause, but is there a hidden agenda).  - Doctors Without Borders is interested in doing this as well… can we partner with them?  - Partnering with Volunteering group on Honduras trip, they might be interested too  **To Do:**  -Look up organization: Light Patrol, Touch of Love, any others by Saturday Feb 15th by 1400hrs. |

V. **RNAO Update**

[Item Inserted into Agenda]

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| **Discussion:**  - Paula Manuel came into our class today: mixed feedback (good, boring), Jan 30th event went well. |

**9.**      **Date and Time of Next Meeting**

Tenatively: Feb 27th, 1500hrs

**10.**  **Adjournment**

This meeting was adjourned at 1606. Proposed by: Waleed Seconded by: Sara. All in favour. **Motion passes.**