**NSAY MEETING MINUTES**

Date and time of Meeting: January 30th 2014 1500 hrs

Location: HNES B27

1. **Call to order**

This meeting was called to order at 1504.

1. **Roll Call**

Heather, Nhi, Ioana, Ekta, Jesmila, Shawna, Waleed.

1. **Regrets**

Amina, Dilara, Nelab, Ana, Nikki, Janson, Michelle, Gerome, Sara, Monica

1. **Confirmation of Minutes from January 9th 2013**
2. **Confirmation of Agenda (Waleed)**
	1. Review Meeting Minutes [1min]
		1. Clothing Orders are ready to be taken online and in the office. Everyone is asked to make class announcements. There will be no refunds.
		2. NSAY Student Recognition Awards needs more advertising though class announcements. Jan 17th is the date Ioana will look though the submissions. Sara, Michelle, and Ekta will look though the nominations.
		3. Office cleaning schedule is up on the Org Chart.
		4. Office hours survey will be posted on Facebook through Google Doc. Deadline is 12 January at 1200hr.
		5. Scrubs for IEN students do not need scrubs for placements till the summer semester and so we will not have sales now.
		6. Collaborative Grad Party has not been started. More details will be posted on Facebook page soon.
		7. Collaborative Valedictorian, Peer nominated and Faculty Recognition Awards preparation needs to be started. Waleed will be working with Amina, Janson, and Dilara on this project.
		8. Nursing Games will be held at U of T this year. More information to follow though Facebook.
		9. CRNE & NCLEX Workshop will be planned by YUNSMP with Pat Bradley as the guest speaker. She has suggested a date but more discussion needs to happen before planning resume.
		10. Collaborative students needed for research project and it will be added to our newsletter and Nelab will post announcements on her class’s Facebook page.
		11. SickKids Global Health Day 2014 will be held on Feb 18th and will be added to our newsletter.
3. **Announcements (Waleed)**
	1. Continuing with theme of Exposure with addition of Participation [ 1 min]
		1. Exposuer of NSAY to student population needs to increase though social events and class announcements.
		2. Participation from all NSAY members is expected with every organized event.
	2. New meeting organization
		1. Meeting Agenda will be posted 2 days prior to the meeting. All members responsible for the subheading must submit a description (maximum 250 words) one day prior to the meeting.
	3. Treasurer Repost (Jesmila) [2min]
		1. Still waiting on a couple people for the December get together, but with that taken into account, NSAY spent $180. So our current balance is roughly NSAY $2533.69; YSMP $165.57(taking into account recent expenses); CNSA $473.
	4. **Motion: *I want to propose that all in attendance at this meeting have voting rights for the duration of the meeting.***

Proposed by Nhi, Seconded by Ioana. For: 4, Against: 0, Abstain: 0. **Motion Passes**

1. **Old Business**
	1. IEN New Executive (Waleed) [2min]
		1. The IEN students were informed of the opportunity through a class announcement. One student has shown interest but I received an email saying that she does not want to commit anymore. She does, however, have another student that is interested in getting involved. It seems like the position will be filled with an appointment rather than an election. I will update the group though Facebook announcement on our group page as soon as we have a committed representative.

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| **Discussion:**- Waleed will contact the friend that she mentioned after the meeting. Update to follow. |

* 1. Clothing orders (Gerome) [2min]
		1. Clothing orders does not look too good right now. Our main focus right now is the students who are not doing their IP (i.e. 3rd year and 2nd entry students). We should at least briefly make class announcements every chance we get. Make sure you ask your teachers for permission first. 4th year IP students have a session on Saturday. I will be opening the office at 1pm that day. I ask Nhi, Ana, and Nelab, if you are attending, to help me make announcements, as well as helping me at the office for about an hour. Please leave the receipts somewhere easy to find today after the meeting so I can locate them quickly. Announcements will be posted later tonight on the Facebook pages

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| **Discussion:**- We need to push sales – class announcements, more advertisements, put up our posters. - Send email to advertise- Direct all questions to Gerome |
| **Conclusions/ To Do:*** Clothing committee needs to develop an advertising plan
* Need to establish a deadline for when the first order will be submitted. A) disrespectful for those who already placed their orders, b) people wearing them can advertise for the second round of sales.
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* 1. NSAY Student Recognition Awards (Ioana) [2min]

There have only been 3 nominations. One of the nominations was for me, but, which while I appreciate the gesture; I will take it out due to conflict of interest. We can still give certificates for those that have been nominated. Student awardees: Dmitri Tsvetkov (2nd Entry Year 1) and Kayla McKinnon. I realized a flaw in the application form, there is no section for program and will add that to it. With NSAY’s permission I can contact those that received the award to let them know.

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| **Discussion:**- Make class announcements for next month (deadline is the 17th of each month)-re: Ioana was nominated 🡪 we do not feel like this is a conflict of interest since she was the only person nominated.  |

* 1. Scrubs and Stethoscopes (Jesmila) [2min]
		1. The York Bookstore has started selling scrubs. Wendy Schnoob is in charge of organizing the order. Please advise IEN students to purchase their scrubs at the bookstore, we do not want to step on anyone’s toes.

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| **Discussion:**- Does this mean NSAY is not longer facilitating sales to students. -How much is the bookstore selling it for? -Will he still do one day orientation sales at discounted prices? |

* 1. Collaborative Valedictorian, Peer nominated awards, and Faulty Recognition Awards. (Waleed) [2min]

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| **Discussion:**- Last day to do an online E-vote is the end of March.-Both collab and 2nd entry awards/ valedictorian will occur at this time-more specific plan, dates and list of tasks will follow |

* 1. Bi-elections
		1. This process has not begun due to other more pressing projects being run by NSAY. I would like to ask the executives to delay this project until we have completed the NSAY Elections after the reading week. I would like to get the new executives elected and how them shadow the current executives for the remainder of the term. I will read the constitution and present a plan for the elections during our next meeting.
	2. Nursing Games (Waleed) [2min]
		1. York is collaborating with Ryerson, George Brown, Centennial, and now Nipissing University. There are only two students going from york as of now. If there are any more interested, please ask them to contact me directly and ASAP. I need 85$ cash to guarantee their registration.

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| **Discussion:**- Only 2 people so far- class announcements were made |

* 1. CRNE & NCLEX Workshop (Ekta) [2min]
		1. I got in touch with Pat Bradley over the email and she suggested February 28th for NCLEX workshop. I requested her to divide the workshop for both CRNE and NCLEX. I’m waiting to hear back from her on that. I’ve also been a little busy with school and our January workshop (which was successful). So my plan is to go see her this Thursday before meeting. If I get in touch with her, I’ll update everyone during the meeting.

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| **Discussion:**- Still have not heard back about the CRNE exam. Meeting on Feb 3 with Pat Bradley, and will confirm dates and CRNE vs NCLEX. -If no to CRNE discussion, could we approach Anne?-Extend CRNE workshops to have a taskforce (ie students attend and disseminate information back to classmates)-We could make pamphlet for students unable to attend |

1. **New Business**
	1. RNAO Update (Sara) [2min]

Paula Manuel, Region 6 Board Representative, will be coming to York on Feb.13 at 1130 to talk to the 2nd year second entry students about horizontal violence. This is during our professional course NURS 4516.

There is also an event happening on Thursday Jan 30 about bullying. With a guest speaker Rhonda Seidman at SickKids. All spots have been filled but if anyone wants to join last minute from the NSAY exec group text me and I will find you a spot.

Class Reps: If you want an RNAO member to come talk to your class please email your professor for that class indicating your class is interested and ask them if this can happen. Please ask them time and place and what topic. I will then try my best to find an RNAO member to come to your class to speak.

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| **Discussion:**- RNAO has workshops for professional development. They are trying to reach out to students.  |

* 1. CNSA Update (Nhi/Heather) [2min]

CNSA 2014 National Conference was an eventful week: 2 poster presentations at the scholarly showcase, 1 out-reach speech at the Regional Meeting, and the 1 and only position statement submitted and passed at National Assembly. Guest speakers’ presentations revolved around the theme of “Envision. Create. Innovate”, so students are returning to their campuses with new-found energy, ready to become agents of change. 2 new things we want to start are: A) volleyball fundraiser event (?) and B) Self Care Initiative with special attention to bullying in the nursing workplace.

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| **Discussion:**- There will be a presentation (similar to after the regional conference)-CNSA will debrief among themselves first, and let us know when they have set dates and what information will be provided. -volleyball: de-stressing type of event and to fundraise at the same time-Initiative: Ioana wrote a mission statement about bullyinh. As students/new grads we do not have anything like that at York. Workplace/at school/at clinical 🡪 a lot of people have experienced it, but there is no support in place for it. Maybe we can do an awareness campaign so that students are aware of it and able to identify it, and to let them know of resources in place to support them.  |

1. **Date and Time of Next Meeting**

Tentatively Feb 13 at 1500. Poll will be placed on Facebook to decide the best time for everyone.

1. **Adjournment**

This meeting was adjourned at 1553. Proposed by Shawna. Seconded by Nhi. All in favour. Motion Passes.