**AGENDA**

Date and time of Meeting: July 15th, 2013. 1630 hrs

Location: HNES B27

1. **Call to order**
2. **Roll Call**
3. **Regrets**
4. **Confirmation of Minutes from June 24, 2013**
5. **Confirmation of Agenda**
6. **Announcements & Executive Report**
   1. Welcome our Faculty Adviser
   2. Treasurer (Jesmila)
   3. SCLD and YFS Approved (Waleed)
   4. Microwave (Waleed)
   5. CNSA Report (Nhi)
7. **Old Business**
   1. 2nd Entry Grad Party Update (Nikki)
   2. Scrubs and Stethoscopes Update (Jesmila)
   3. Welcome Day Ideas (Waleed)
8. **New Business**
   1. Clothing Sales Committee (Ioana)
   2. Outreach Report (Ana)
   3. Peer Mentorship Report (Ioana)
   4. Valedictorian, Slideshow, and Faculty Recognition Award (Waleed)
9. **Date and Time of Next Meeting**
10. **Adjournment**

**MINUTES**

Date and time of Meeting: July 15th, 2013. 1630 hrs

Location: HNES B27

1. **Call to order**

This meeting was called to order at 1640, chaired by Waleed Khan.

1. **Roll Call**

Waleed Khan, Jesmila Marusalin (Via Skype), Shawna French, Nikki Chen, Ana Golubovici, Sara Carizares, Gerome Dulalas, Nhi Luu, Monica Gola (left at 1705)

1. **Regrets**

Catherine Cenkowski, Nelab Qarizada, Ioana Gheorghiu.

1. **Confirmation of Minutes from June 24, 2013**

Minutes confirmed, to be posted to website.

1. **Confirmation of Agenda**

Agenda confirmed.

1. **Announcements & Executive Report**
   1. **Welcome our Faculty Adviser**
      1. Monica Gola – backgroung: mental health and community nursing.
      2. Contact information: Office 325, ext: 33244, cell: 416 994 9407 (especially for urgent matters), email: mgola@yorku.ca
      3. Member introductions
   2. **Treasurer** (Jesmila)
      1. Applied for bank letter
      2. Contacted faculty of health re: $2000 funding and cheque that we are missing (will inquire in person).
   3. **SCLD and YFS Approved** (Waleed)
      1. Approved!!! ☺
   4. **Microwave** (Waleed)
      1. Issue: re Claire 🡪 fire hazard. Need to purchase through YorkU and have it safety tested. Need to talk to Tom Hodgson about this.
      2. Liability issues need to be resolved before it can be purchased and used.
   5. **CNSA Report** (Nhi)
      1. Re: Acts of Kindness 🡪 Speaker (Stephanie Staples) in area Oct 2, can come to York to speak.
      2. Clothing: contact schools in GTA to place bulk order (generic nursing clothing)? Might have cost savings.
      3. CIBC run Oct 6: team created for York (any students from any department). Wants to get in touch with health groups/ FSHC.
      4. National Nursing Students Week (Nov): CNSA would like to take lead and plan out a couple of events. Will have some funding from the School of Nursing. Want to use part of funding for this week and to promote student week. Asking NSAY for people to help/ subcommittee. RNAO will be collaborating with CNSA.
      5. BBQ: collaborating with FSHC, can get grill from them. Speak with Ally she might be able to give information about getting the grill.
      6. CSNA added to YU Connect in order to submit hours.
   6. Waleed has work commitment for 3 weeks. Will have internet access, discussions on Facebook will become key. Meeting organization will be done by Gerome.
2. **Old Business**
   1. 2nd Entry Grad Party Update

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| Time: 1655 | Presenter: Nikki |
| Discussion:  -budget: $800  -have it after convocation. Ask graduating class what date is preferable (Tentative Oct 16-18)  -if using same venue, they will ask for 30 advance  -start planning early August  -want to form subcommittee  -Lounge party? Older group of students | |

* 1. Scrubs and Stethoscopes Update

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| Time: 1702 | Presenter: Jesmila |
| Discussion:   * Spoke with Lynne last week regarding scrubs and stethoscopes. * Contact stethoscopes.ca. Stethoscopes will not necessarily need to be purchased through Mobb * Try to get a room to try clothing on (difficulty matching sizes) * Will email soon (Mobb and Stethoscopes.ca) | |

* 1. Welcome Day Ideas

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| Time: 1704 | Presenter: Waleed |
| Discussion:   * Ionana is in contact with Stong College * May have 5-10 minutes, possibly a table * Ioana has a meeting this week, will let us know updates * Will plan something once we have more information * Can we all wear NSAY/Nursing shirts? | |

1. **New Business**
   1. Clothing Sales Committee

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| Time: 1710 | Presenter: Anna |
| Discussion:  -Will ask students to start designing it  -Best time to sell it would be Welcome Days  -If we want a bulk order: make it feasible where we won’t lose money  -possibly do an initial bulk order then individual orders later | |

* 1. Outreach report

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| Time: 1720 | Presenter: Ana |
| Discussion:  -One Match Update: email back from Caroline (coordinator). Date approved for Nov 13 (Wed). Collaborating with FSHC. Meeting with them tomorrow. Have documents from Aisha for last year  -Light Patrol: helps marginalized homeless youth. In touch with 2 representatives. Working to get nursing students placed at this organization (mobile street trucks). To set up placements: who are they affiliated with and what time do the trucks go out? Outreach days: Monday, Wed and Thu. Could be a problem with York re: being mobile (need to talk to lawyers regarding the placements). Will do office prep work prior to going out on streets. Will talk more with Andrea about these placements.  -LGBT homecare: contacted re holding event Sept 23rd. Replied saying it is a good day, although it could be a clinical day. Claire is an advocate for conference time = clinical time because we will be learning a lot at this event. Needs to be confirmed at next SON meeting. Suggestion from Monica: if in clinical that day, also speak to course director so that they are aware. From 4-7pm, so students could do a half clinical day.  -International Outreach: has been researching. Dates for some organizations are every Monday of every month. Problem: difficult in May when CRNE exam is June (won’t be studying for these months).  -Aborignal Outreach: dance instructor will pass on information to Ana, if we cannot do placement there (very remote), can send health information | |

* 1. Peer Mentorship Report

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| Time: 1729 | Presenter: Waleed |
| Discussion:  -Mentors had training last week.  -Purchased glasses (coming out of her budget: spent about $150 on these and food for the meeting).  -Program going according to plan.  -9 mentors.  -Will be sending out pamphlets, other online resources and contacting students online.  -Have website for it now.  -Members (mentees) will sign up when they come to school in the Fall. | |

* 1. Valedictorian, Slideshow, and Faculty Recognition Award

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| Time: 1733 | Presenter: Waleed |
| Discussion:  -will happen during pinning ceremony.  -Valedictorian: last year for collabs sent out email for nominations. Need to set it up survey to keep it anonymous, only one submission, and have votes accumulate for each person. Can nominate anyone in the class. Nominees will send back letter saying why they should be the valedictorian. These letters were forwarded to Claire who has access to marks, and final decision was done by faculty. Want to develop a description of a valedictorian (ie research other schools), what criteria, and selection process (Ana).  -Slide show: this time Gerome and Sara will work on it. Need to send out email to students saying we need your pictures. Start collecting pictures and compile.  -Faculty Recognition: Shawna. Problem: last year criteria too much. Need to shorten it and make it less extensive. Will post current criteria to Facebook, will be sent via email to students. Goal is to not have a lot of info for students to complete.  -Email re: helping with grad party  -send out mass email asking about all of these things: valedictorian, pics/slideshow, faculty recognition award, if they want to help out with planning their own party.  -Ana will set up survey. Suggestion: only accept nominations with yorku.ca names. Anything that is not a yorku email will not be counted.  -possibly compare to a class list (compare name, student number and email address) | |
| Conclusions:   * Slide show: write paragraph for email. Can attach link for old slide show * Faculty Recognition: change criteria (by next Friday). Anne still needs to get plaque (will order both together, might be given to her during the pinning ceremony) * Valedictorian (what a valedictorian should be/ criteria) * Invite students to help in planning their grad party | |

Yorkfest Application: Shawna to do tabling application. Deadline Aug 9, 2013

1. **Date and Time of Next Meeting**

Monday July 29 @1430

1. **Adjournment**

Meeting adjourned 1756

Moved by: Waleed

Seconded by: ALL