**NSAY Meeting Minutes**

July 26, 2016 @ 1630 hrs

Location: HNES B27

1. **Call to Order**

This meeting was called to order at 1630 hour, chaired by Danny Wang

1. **Roll Call**

Danny Wang, Cindy Trieu, Hilary Lau, Paul Kim, Sophie Khaslavsky, Kelsey Fallis, Claudia Messina, Misbah, Patricia

1. **Regrets**

Yu-Jin Kim, Marlo, Chimi Kuyee, Chantelle Lindo,

1. **Confirmation of Minutes from (date of last meeting)**

confirmed

1. **Announcements**
2. **Treasurer’s Report**

N/A

1. **New Business**

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| Presenter: Misbah |
| Description: Orientation Day |
| Discussion:   * 1300-1330 hr Kinesiology/Nursing students expected to have registered, picked up water/t-shirts, and seated in Tait Mackenzie(enter from east doors) —half an hour event held * Kine and Nursing students split. Second entry leave first and proceed to HNES G floor in room 038. Collab will go to CLH F/D * 2nd entry will have ice breaker and activities, health and wellness will include a reflective writing activity for the 2nd entry * Speech presented by **MASSIN** from Stong College * 5 panels: RNAO, CNSA, YUSNMP, NSAY, Faculty Member * RNAO: Paul and Jodie * CNSA: Kelsey & Ashley * YUSNMP: Patricia & Yu-Jin * 1700-1800 hr there will be dinner & mingle * Virtual visual activity * All volunteers will get a free t-shirt on the day of orientation |
| Action Items:   * Require volunteers to transfer nursing students from Tait to HNES * Come up with ice breaker and activities including questions * RNAO panel: Paul & Jodie gather and sell $10/package * YUSNMP panel: Patricia and Yu-Jin has separate table with pens and brochures * Faculty Member: Karin and Julie— need to email and ask if they can attend * Evening dinner: need to decide on what kind of tables to have * Misbah: discuss with Agatha if the inclusion of the virtual visual activity can be implemented on orientation day. * Hilary and Yu-Jin make banner for orientation day |

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| Presenter: Danny |
| Description: Scrubs |
| Discussion:   * Scrub sell during dinner of September 7, 2016 by MERIDIAN * Unisex scrubs for $36 after tax * Female scrubs for $33 after tax |
| Action Items:   * Send out order form to students 2-3 weeks prior to orientation and have payment e-transferred to NSAY bank account and NSAY * Sell for $40/set * Do one batch for orientation and another batch for October |

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| Presenter: Danny |
| Description: Brochure |
| Discussion:   * NSAY to have one main brochure * CNSA will have one page * RNAO will have one page * Two pages will include pictures of exec members * Include photo of events or what events will take place in the future |
| Action Items:   * Yu-jin help out with the brochure design * Have brochures printing done at YFS * Hilary: receives all brochure parts by August 20th, 2016 |

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| Presenter: Danny |
| Description: NSAY Carnival |
| Discussion:   * May be held on the day of orientation * Activities and handing out of prizes: scrubs, pens, etc. * Include games, handing out pens and brochures |
| Action Items:   * Come up with games * Preparation of tabling visuals, games, etc. |

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| Presenter: Sophie |
| Description: Pinning Ceremony |
| Discussion:   * No updates yet |
| Action Items:   * No actions necessary |

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| Presenter: Misbah |
| Description: Party |
| Discussion:   * Collab students wants to have a grad party (with 77 who voted yes) * If combine party with stong college, it would be cheaper for everyone |
| Action Items:   * Options still up for future discussion |

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| Presenter: Danny |
| Description: New positions for Fall 2016 |
| Discussion:   * Roy no longer treasurer * New roles to be included: 2 to represent 2nd entry, 2 to represent collab * Director of public relations role: figure out schedules of all the classes and create a master sheet, answer all facebook questions, set up awards/scholarships, and additional miscellaneous roles |
| Action Items:   * Yu-Jin’s new role include YUSNMP representation as well as visual designer * Compose a written description of the role of the director of public relations * Set up application form for new positions for future exec members |

1. **Adjournment**

Meeting adjourned at 1800 hours