

NSAY Meeting Minutes

Date and Time of Meeting: August 15, 2014 @ 1100 hrs

Location: HNES B27

I. Call to Order

This meeting was called to order at 1112 hours, chaired by Hojat Azimi.

II. Roll Call

Hojat Azimi, Stephanie Monholland, Florence Wanyoike, Justine Von Niessen, Sheena Ghelani, Ashley Aman, Ruth Wise, Dilara Thekkedath

III. Regrets

Chetan Salwan, Heather Hiscox, Akta Gandhi, Julian Yim, Monica Gola, Alla, Tonya Strucel, TsiTsi Gwata

IV. Confirmation of Minutes from July 28, 2014

Meeting minutes were confirmed and approved.

V. Announcements

None

I. Treasurer's Report

Treasurer was unable to be present for meeting.

VI. Old Business

I. NSAY SWAG Items

Presenter: Sheena Ghelani
Description: - Update on the communication had with a company that sells SWAG items, and discussing with the group what SWAG should be ordered. - -Hojat has been in contact with YFS in regards to SWAG and will talk about his communication with the members during the meeting.

-A vote on Facebook occurred on July 29, 2014 to decide what SWAG to order, and NSAY members provided their feedback on what to order.

-Sheena asked supplier cost of pens pencils, and tote bags, since the NSAY members were interested in those items, but shipping costs won't be given until it is decided what SWAG ordered, and how much.

-SWAG should be decided at this meeting and an order should be placed soon.

Discussion

- NSAY needs to decide on a budget to spend on SWAG items to be able to order SWAG.

- No credit from the previous year will be provided for SWAG, but \$800 will be provided for next year from YFS.

- \$250 is currently allocated for SWAG items, but NSAY will require more funding.

Action Items:

1. Hojat will send an email to Claire regarding SWAG.

2. Motion to not order SWAG items for orientation but using allocated funds for raffle prizes was presented by Stephanie. Motion not carried.

3. Members present decided to amend motion so that allocated funds will not be spend on SWAG items for orientation events but will be used to purchase items in the fall semester.

Motion: NSAY will not order SWAG items for orientation events but will use allocated funds for raffle prizes.

Moved by: Stephanie

Seconded by: Ruth

In Favour: 2 Opposed: 3 Abstained: 0

Motion Not Carried

II. Orientation Week Update

Presenter: Hojat Azimi

Description: Prakash new student success coordinators will update NSAY about orientation.

Discussion:

- Prakash updated us on the schedule for the orientation, and the days that it will take place as well as how many students will be coming. He spoke about the different groups that will be coming on the tables.

-Ashley gave an update on the RNAO interest group that will be coming for orientation. They have interest groups for the 3rd of September, but they still need to find someone for the 4th of September.

- Membership application discounts for RNAO are not provided yet.
- Training session will be needed to plan orientation.
- USB for new students will be provided for orientation.

Flo wanted to ask if there is a table at orientation for the IENs that will help them also get orientated to York University, the Panel, and Meet and Mingle. They will need to talk about OSAP. There are about 50 students for IEN. Scrubs and steths will also be provided, and also evaluations will be provided about orientation. Campus tours will also occur at the end.

Action Items:

1. Ashley will get back to Hojat when Paula, the RNAO Representative, contacts her and will get SWAG items and membership discounts for orientation events.
2. August 20 and 27 are the training sessions for orientation where the logistics for the event will be presented. NSAY members are required to attend this. An email will be sent to Prakash who will be attending the training session.
3. Hojat will email Ruth to determine if IEN students will have separate orientation. If an orientation is planning to be held NSAY he will find out if IEN students need to register for one similar to collaborative or 2nd entry students.
4. Hojat will provide Prakash with a list NSAY members available to will assist during the orientation.
5. During the academic section of orientation, include discussion about the IEN program.

VII. New Business

I. Second Entry Graduation Party

Presenter: Hojat Azimi

Description: The graduation party for the second entry students is scheduled for October 20. A representative from the 2nd entry program is needed to be in charge of planning the graduation party.

party for second entry students. I have 5 volunteers that are willing to assist the delegated representative with planning.
Discussion - None
Action Items:
1. Ruth will be in charge to help with the grad party, and whatever is required from NSAY be communicated with the group.

II. NSAY Elections Fall 2014

Presenter: Hojat Azimi
Description: NSAY needs to start advertising available positions of 3rd Year Collaborative Reps and 1st Year 2nd Entry Reps. Students should be elected to fill these positions no later than the end of September.
Discussion - The election held for these positions last year were done at the last minute and there was little communication with students.
Action Items:
1. Candidates for the elections will be invited to NSAY meetings in September so they are able to observe meetings allow them to determine their responsibilities and confirm their interest. 2. Ruth will be contacted by Hojat to get a rep for first year IEN students in September. 3. Dilara will be in charge for the online elections, and Ruthie will assist. NSAY members will announce upcoming elections for appropriate nursing classes. Elections will be held end of September.

III. Yorkfest

Presenter: Hojat Azimi
Description: Yorkfest will be held on September 17th 2014. I have already signed up NSAY for this day and we will be provided table and chairs. This is a great opportunity for NSAY to reach out

to new nursing students. Further planning about what will be displayed and who is available to participate is required.
Discussion None
Action Items:
1. Hojat will make an announcement on Facebook regarding who can help on the tables during York Fest, and members will let him know on August 22, 2014.

IV. Second Entry Pinning Ceremony

Presenter:
Description: Delegation of responsibility for planning the pinning ceremony for Second Entry students graduating in the Fall 2014.
Discussion -NSAY volunteers may be required to assist during this ceremony.
Action Items:
1. Ruth will contact Waleed about pinning ceremony details and present them to NSAY.

VIII. Adjournment

The meeting was adjourned at 1227 hrs.