**Nursing Students’ Association of York (NSAY)**

**AGENDA**

**Date:** Friday April 20, 2012

**Time:** 10:00 am

**1. Call to Order**

Meeting called to order at 10:02 am, held at the NSAY office and chaired by Henry Madubuobi.

**2. Roll Call**

Henry Madubuobi President

Valerie St. Denis Vice President

Christian St. Louis Treasure

Emily Mak Secretary

Gennie Mae Sabeniano 2nd year IEN representative

Samantha Chin-Fook 4th year collaborative Representative

Sarah St. Pierre Advertising coordinator

Allyson Harvey Events Coordinator

Sara Di Capo CNSA Representative

Aishat Agboluaje Outreach Coordinator

Minutes Taken By

Emily Mak Secretary

**3. Regrets**

Philip Wong 2nd Entry Representative

**Absents**

None

**4. Announcements**

Meeting Order

Henry noted that it is important to raise hands before speaking. He added that it is important that we respect each other and not speak when someone else has the floor.

Henry also announces that we use the YorkU email to communicate with each other as suggested by Professor Ann Crozier.

He distributed Ann Crozier’s (Faculty Advisor) home number and says that we can contact her if we need anything.

**5. Confirmation of Agenda**

Motion: **“**To confirm the Agenda for Friday, April 20th, 2012 as presented”

Moved by: Henry

Seconded by: Aishat

Amendments

Added to Agenda: Outreach ideas

All in favour: 10

Opposed: 0

Abstain: 0

 CARRIED

**6. Confirmation of Minutes**

Nine

**7. Unfinished (Old) Business**

None

**8. New Business**

1. NSAY’s Constitution Amendment
2. Motion: “To add that all Nursing students are members of NSAY by default on to Article III of the Constitution”

Moved by: Henry

Seconded by: Valerie

Henry noted that because the main goal of our organization is to represent nursing students it will be sensible to make all nursing students our members by default.

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “That NSAY meetings be held biweekly instead of monthly as presented in Article IV of the constitution”

Moved by: Sara D.

Seconded by: Aishat

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “That meeting be called by only Executives instead of members as was presented in Article IV”

Moved by: Christian

Seconded by: Henry

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “To add that minutes shall be confirmed and approved by NSAY executives before it is release to other members including the student body”

Moved by: Henry

Seconded by: Emily

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “ To restrict voting privileges to only executives instead of to all members as was presented in Article IV”

Moved by: Henry

Seconded by: Sarah S.

Henry noted that because members do not have any obligation to attend meetings, they may not be able to fully understand the topics or ideas that we are voting on.

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “To add that voting privileges may be extended to other members of the club on special occasions and that it must be accompanied following a vote of more than 50% of the Executives”

Moved by: Henry

Seconded by: Valerie

All in favour: 10

Opposed: 0

Abstain: 0

1. Motion: “That Quorum is granted in the presence of more than 50% of the executives instead of in the presence of three members as was presented in Article V”

Moved by: Henry

Seconded by: Emily

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “That all members of NSAY with any position be called an Executive instead of dividing the roles as officers and associates as was presented in Article VI”

Moved by: Henry

Seconded by: Ally

Henry notes that we all are equal and that each of us deserves to be called an executive of NSAY

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “ To update the positions in Article VI with the current and existing positions”

Moved by: Sara D.

Seconded by: Samantha

Sara D. to post the job description for the CNSA representative.

All in favour: 10

Opposed: 0

Abstain: 0

CARRIED

1. Motion: “To update Article VII that each tenure start on May 1st and end on April 30th”

Moved by: Christian

Seconded by: Henry

Christian notes that the old executives updated this in the NSAY’s website

All in favour: 10

Opposed: 0

Abstain: 0

1. Motion: “That there will be one signing authority to the NSAY account”

Moved by: Christian

Seconded by: Henry

Christian noted that if two people have the signing authority, it may be difficult for them to meet up and then go the bank. Sarah S. mentioned that signing authority might mean that they both can access the account independently of each other. Christian to find out more about this

DEFFERED UNTIL NEXT MEETING

Henry noted that he will post the amended constitution for confirmation before it can be adopted.

1. Public Relations Position

Valerie suggested that there should be a public relations position in charge of contacting the media and other external organization if need be. Sarah S. mentioned that this can be part of her job description as an advertising coordinator. The executives agreed that this be part of Sarah S.’s Job description.

1. 2012-2013’s Agenda
	1. RNAO

Valerie brought up an alarming issue about budget cuts. Deferred til later on in the meeting.

* 1. Model WHO

Valerie notes that she is seeking people to join WHO committee, seeking members from all YorkU nursing program.
Anticipated Date: January-February 2013

* 1. Frosh Events

Samantha notes that Frosh events will take place during orientation week. She encourages NSAY members to join. The executives suggested that we can collaborate with Stong College. The executives also suggested that we include NSAY events in the orientation package so that students are aware of them before hand and sign up. Anticipated Date: Orientation Week

* 1. Nursing Games

Samantha noted that the previous nursing games were fun and it was a success. She suggests that we collaborate with Health and Wellness club for the upcoming nursing games. She suggested that we promote and raise funds for the students that will be participating in the event. She mentioned that the registration fee is $75.
Anticipated date: End of March 2013

* 1. Clothing Sales

Samantha brought up fundraiser idea by selling nursing t-shirts. Sarah S. will research for different companies to carry out the printing of the t-shirts. The cost price is aimed around $10-15 per t-shirt. Christian and Emily will collaborate to come up with different designs for the t-shirts. SurveyMonkey will be sent out to all nursing students for them to decide their favourite t-shirt design before printing t-shirts. The t-shirts will be sold throughout the year. Aishat suggested having a cheaper t-shirt to include in the orientation package. Furthermore will be discussed when the designs are created.

* 1. Next Year’s election

Motion: “To defer the discussion of next years’ election for the sake of time”

Moved by: Henry

Seconded by: Emily

All in favour: 10

Opposed: 0

Abstain: 0

* 1. General Meeting

Henry suggests that there should be a meeting where we, the executives can have contact with all nursing students for discussion. He adds that during this meeting we can communicate our agenda with the students and faculty as well and they can in turn; tell us what they expect to see during the school year. Henry or Valerie will talk about it during School of Nursing Meeting.

Allyson adds that we can combine this event with the “Meet and greet” event. She says that the meet and greet event will be an informal meeting where students meet with the faculty. She adds that we can invite CCDs, and alumni as well.
Anticipated Date: September 2012

**Break: 11:36am**

**Meeting resumed 11:50 am**

* 1. Lounge room

Henry states that we need more chairs and tables in the lounge room for students. Emily mentioned that we can get microwaves from Kijiji; however, Allyson mentioned that we will still ask for permission before we can put it in the lounge room. Samantha mentioned that she talked to Clair about it. Henry is to consult Ann Crozier and look more into how it can be done.
Anticipated Date: None

* 1. CNSA Events 2012

Sara D. brought up the CNSA event for 2012. She says that it is a 4 day conference. She says that the association makes nursing students know that they have a voice in the profession.

Samantha added that it will be good to get students to know what CNSA can do for them. She says that York University is not a member yet but that they are working on it. Sara mentions that the hotel was expensive. She said that there are ways that I can be cheaper if it is planned ahead of time. Fund raising idea will be communicated later. It is suggested that NSO may be interested in helping out with fund raising for the event. Anticipated Date: October 2012

12:00 pm Emily left the meeting. Minutes now taken by Henry

* 1. Health and Fitness

Sara D. suggests that we collaborate with the health and wellness club in some events. She adds that health and wellness club is not up and running right now however, we should use their expertise.

Samantha mentions that Yuri is the president currently.

Sara D also states that she is the collab rep for the health and wellness club and that she will find out when the next meeting is.
Anticipated Date: None

* 1. YFS Funding

Christian states that the York Federation of Students are able to grant a maximum of $800 for each event. He adds that any amount exceeding $200 is usually given in 2 installments. He also adds that once a club is ratified, the club gets a base funding of $100.

Samantha asks if there is any idea for fund raising.

Christian states that BBQ is a good idea but there is a narrow window for BBQ. T shirts sales, sweaters and stethoscope sales are all good ideas.

Valerie mentioned that Philip said he will do the stethoscope sale. Christian and Henry volunteered to join as well.

The executives suggest that we get more information before we decide what manufacturing company to go with for the stethoscope sales.

Samantha will talk to someone about 3 M stethoscopes.

Anticipated Date: None

* 1. Logo Change

Christian Brought up the idea of NSAY’s Logo change.

The executives suggest that there be a competition to select the logo for NSAY just like the past executives did. It was suggested that Swag be given to the winner of the competition.

Sarah S. mentioned that we should also acknowledge the winner in our website. She adds that it is not an urgent matter. She suggests that we do the contest in September. The executives suggest that forms can be given out during the tour.

Anticipated Date: September 2012

* 1. Bell Funding

Christian suggests that we can get some funding for Bell towards mental health. He says that for every long distant call and text messages bell donates 5 cents for mental health.

Sara D. mentions that she does not know anyone in bell network.

Christian says that he is not sure if it will be feasible however

Henry says that it is an awesome idea if we can do it without the long distance and text messaging donation from bell.

* 1. Fundraiser Ideas

Deferred by default: Emily Mak not present to speak about it.

* 1. Event Ideas

Allyson suggests that we rent a food truck during the welcome week. She also suggests that there should be a meet and greet for students and faculty around September mid October.

She also suggests a ``take over the dungeon event. She adds that in this event, we can take over the lounge room.

Sara D. asks if there are any ideas for Halloween and Christmas.

Sarah S. suggests that we show a movie during Christmas. She adds that we can make and sell pop corn on that day as well.

Sarah S. suggests that all nursing students have one graduation party

Henry asks when the internationally educated nurses graduate

\*\*\*Mentioned that internationally educated nurses graduate around August.

Allyson says that it will be nice if we have separate meetings. She adds that in that way the collaborative nursing students will not have to wait until August or September for their graduation party.

Anticipation Date: Not communicated

Gennie leaves the meeting at 12:35 pm

* 1. Advertising Ideas

Sarah S. notes that we have already talked about advertising ideas.

* 1. Facebook Group

Sarah S. mentions that the facebook group should be made accessible to students. She states that all executives should be made administrators in the group for easier moderation. In addition, she adds that there should be a disclaimer on the website.

Christian asks if we can we extend invites to other people including friends and family.

Sarah S. says that families and friends should be able to see our updates on their newsfeed and that extending invitation to them is not necessary.

* 1. NSAY Website

Sarah S. notes that we have to reapply for the website. She adds that we can use the YFS website and do some editing on it or we can create another website. She says that she will work on this.

She requests that all executives should send their picture for the website.

* 1. Resume Workshop

Motion: ``That the discussion of resume workshop be postponed`

Moved by: Henry

Seconded by: Allyson

All in favour: 8

Abstain: 0

Opposed: 0

* 1. Outreach Ideas

Aishat mentions that she had an outreach event and it was a success. She states that people had a lot of fun and it brought together all the other nursing students. She proposes that we have a similar event.
Anticipated Date: October & November

Aishat mentions that nursing students should help SASS (Sexual Assault Support Services) raise awareness against sexual assault. She says that we can do this if each student writes a paper about what he or she will do to stop violence.

Aishat mentions that she is planning on having an International outreach event. She states that she wants only 10 students because she can easily manage nothing more than 10 students. The outreach event will cost each student about $1000 or $2000 without fund raising

Aishat suggests that we can hire a therapy dog for nursing students. She adds that students will pet the dog for therapeutic purposes. She mentions that the dog is hypoallergenic so we don’t have to worry much about allergies.

1. **Brainstorm ideas for funds**

Henry asks if anyone has any idea for fund raising

Christian suggests that we can get people to donate for auction.

Henry suggests that we can pick up bottles from the underground every Thursday and sell them for money.

1. **NSAY’s position for budget cuts**

Valerie suggest that we should send out an email as soon as possible to the student body stating that we agree with the RNAO position on budget cut.

Henry states that we do not have access to the list serves yet but he says that he can contact Danielle Duns regarding this.

Henry asks Valerie if she can draft up the message

1. **Office hours**

Henry mentions that all executives should have office hours and that our office hours should be posted outside in front of the office.

Valerie adds that we should also have office hour for the summer even though a lot of students won`t be available during the summer.

Sarah S. suggests that we should also make office hours for volunteers

Christian states that will mean that we will have to give them the code to the office door. He further suggests that we have one executive to open the door for them.

Sara D. mentions that it won`t be a good idea if we let the volunteers know the coed to the door

Henry says that we can talk about the issue of giving volunteers the code to the office door in our next meeting when we have everyone present.

1. **Georgian Reps Role**

Samantha notes that it is difficult for her to get to the Georgian community. She advises that it will be important if we have a Georgian representative. She also mentions that this position can also be created for Seneca student rep as well.

Henry states that we will create the position before the welcome week and we will let them know that the position is available.

1. **3rd Year Collab Reps Role**

Discussed above

1. **CRNE Preparation**

Motion: ``that the discussion of this topic be deferred to next meeting”

Moved by: Henry

Seconded by: Valerie

All in favour: 8

Opposed: 0

Abstain: 0

DEFERRED

**9. Executives Reports**

None

**10. Date and time of Next Meeting**

Proposed date is May 8th 2012

**11. Adjournment**

Motion:``That this meeting be adjourned at 1:40pm``

Moved by: Henry

Seconded by: Samantha

All in favour: 8

Opposed: 0

Abstain: 0

CARRIED