**AGENDA**

Date and time of Meeting: October 29th 2013 1730 hrs

Location: HNES B27

1. **Call to order**

This meeting was called to order at 1740, chaired by Waleed Khan.

1. **Roll Call**

Waleed, Gerome, Jesmila, Nhi, Nikki, Shawna, Monica (via phone), Sara (via Skype), Ioana (via Skype)

1. **Regrets**

Ekta, Nelab, Ana

1. **Confirmation of Minutes from October 15st 2013**
2. **Confirmation of Agenda**
3. **Announcements & Executive Report**
   1. Stethoscope Update

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| Time: 1743 | Presenter: Jesmila |
| **Discussion:**  -There is a student who will be exchanging a pair of ripped scrub pants. He needs to bring the ruined pair before the new ones are given to him.  -Only a few stethoscopes remain. For cardiology scopes that were missing, students have the choice of a refund or to get the classic and have the difference refunded to them. | |

* 1. Treasurer’s Report

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| Time: 1746 | Presenter: Jesmila |
| **Discussion:**  - We received our $500 from SCSG.  - SCLD will give post event funding only, to a max of $500. For this seed funding from SCLD, they are asking about the receipts submitted from the mentorship program🡪 Dollar store receipt – she was unable to figure out what the items were based on receipt code/description.  -approximately $3500 total in account NSAY funds. $1000 (approximate) is our working budget after our obligations are considered.  -NSO has allocated $300 to York with ideas for events. There might be some leftover that we can work with. | |

* 1. Pinning Ceremony

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| Time: 1749 | Presenter: Waleed |
| **Discussion:**  - Waleed presented both Faculty Recognition awards. These awards were paid for by SoN.  -Waleed’s speech was well received. | |

* 1. Meeting with Lesley & Ashley

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| Time: 1751 | Presenter: Waleed |
| **Discussion:**  - Lesley is new Master of Stong. She is supportive, but she wants the NSAY President to deal with Stong College.  -Ashley is president of Stong College Student Government (SCSG). With regards to the $2000 funding there was a miscommunication, but we were supposed to apply in June 2013. For next year, we will pass this information along to the future NSAY executives. It is too late for us to get it. Could we suggest moving that deadline? | |

* 1. RNAO Policy and Development Committee

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| Time: 1755 | Presenter: Ioana |
| **Discussion:**  - Ioana is part of this committee. It supports policy development for nurses and the healthcare system. Queens Park on the Road: Students and nurses can meet with politicians at Queen’s Park. We can invite a group of students interested in this type of thing to go meet the MPP (at least 3 students). Make students aware of what they can be involved in. Is this something that can be advocated in community health nursing class (speak to Grace). | |
| **Conclusions/ To Do:**   * Ioana will find out more details about the process and then go from there. * Speak to Community Health professors. | |

* 1. Website

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| Time: 1758 | Presenter: Ioana |
| **Discussion:**  - Ioana will be working on the new NSAY website over co-curricular days. Let her know what content should be added. <http://nsay.student-org.yorku.ca/>  -There are some mistakes on the CNSA portions– Nhi will forward corrections and the Thriller flash mob video.  -It is proposed that we have at least 2 people as editors for the website to edit the content.  Gerome and Shawna can help with editing. Monica can also help with final editing or look-over. | |
| **Conclusions/ To Do:**   * Nhi will forward the corrections to be made on the CNSA page. * Waleed will add people as editors. * Contact SoN to change the link on their page to the new NSAY page (instead of YU Connect page). | |

1. **Old Business**
   1. RNAO Update

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| Time: 1806 | Presenter: Sara |
| **Discussion:**  - There are new RNAO forms for students to sign up.  - The first subcommittee meeting will be tomorrow. Sara will be talking to the NSO president.  - Going to gauge interest to see if it would be possible to make RNAO a mandatory membership (similar to CNSA).  -Can ppl sign up for RNAO during office hours? The process is simple – just fill out the form and collect $11.60. Payments can be made by cash or credit card. If members from last year do not have their RNAO membership number they need to bring it back to us. Put cash in the cash box. | |

* 1. YUSNMP

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| Time: 1809 | Presenter: Ekta |
| **Discussion:**  - The first workshop was supposed to be today. Proposed date will be Nov 8 (Fri) – nursing student care package – Grace Ross and the health promotion team will speak at the event. Workshops are open to everyone. Booking the room for 50 people. Ekta has been working to get freebies using the official letter from SoN. Maybe NSAY could get some York Letterhead? | |

* 1. CNSA Report

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| Time: 1815 | Presenter: Nhi |
| **Discussion:**  - **Flash mob/ Bake sale**: All the baked goods sold, and over $200 was raised. Everyone was very entertained. Staff, faculty and students are requesting another one. Free popcorn was given out. They did a good job with advertising for the event.  -**Conference:** The conference was this past weekend. 4 people went from York. Delegates met at the college to give reports and share information, discuss problems, how to collaborate between schools ect. Nhi’s program was about pharmacology (students don’t feel like 1 semester is enough). Other school integrated pharmacology into all other programs to keep them informed and they do dosage calculation tests regardless of what kind of placement they are in. Conference time = clinical time is inconsistent at York, and the process for having this approved is long. Students who attend conference currently have to make up their clinical time.  -**Lunch and Learn:** Want to hold lunch and learn (Nov 17) for nursing student week. The goal is to do something celebrative. Maybe TPH (healthy living dept) can do the healthy eating and snack demo as part of the lunch and learn?  -**National Nursing Student Week:** We will have do event multiple times over the week since class schedules in the different nursing programs are so different. This also depends on the audience (ie want to recruit first years).  -NSAY should do something – get involved in the school, and get our faces out there.  -Scrub-a-thon will be happening during nursing week. The basic idea is to wear scrubs on campus to promote nursing students on campus. Just tell students to wear their scrubs – make poster and class announcement.  - Decide on events by day on Facebook. Deadline is Thursday October 31. | |
| **Conclusions/ To Do:**   * Talk to Claire Mallette about scrub-a-thon. * Decide on NNSW events and dates 🡪 and advertise! | |

* 1. Clothing Designs Posted – Next Steps

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| Time: 1830 | Presenter: Gerome |
| **Discussion:**  - Still in the design phases.  - Design #1: I heart nursing (red and blue heart) – might put it on sweater in print. To be sold at $30.  - Wants to have 2 tshirt designs. 1. I heart nursing tshirt with Jean Watson words. This will be printed on the back of the tshirt. Second design =?  -The subcommittee needs to start meeting (in face, Skype, documents posted to Facebook). Let’s start setting deadlines. Have one leader (Gerome) and each individual has roles  - ***Deadlines***: Post possible designs by October 31, NSAY executives input is due by November 3, designs are to be finalized by Thu Nov 7.  - Subcommittee members: Gerome, Shawna, Ioana, Nhi, Nikki | |
| **Conclusions/ To Do:**   * Gerome will create one comprehensive document with all designs, whether it will be a sweater/tshirt, and the cost and selling prices. | |

Inserted Item 🡪YFS Swag – This year they are doing sweaters, mugs, ect. Maybe can get executive sweaters? We will discuss further once the Swag items and order forms are released.

* 1. OneMatch Update

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| Time: 1857 | Presenter: Ana |
| **Discussion:**  - Nov 13 is the big event. We are getting good responses from volunteers. The event will not be in The Bear Pit like last year. There will only be 4 tables, so there is less space this year. Therefore volunteers will have more responsibility to make things more efficient. This year OneMatch is promoting for males, but will not turn females away. We are collaborating with Aboriginal students group, and have contacted a Chinese student group as well to get the word out.  -Promote the event 1 week before the event date.  -Funding: YFS hasn’t gotten back to Ana yet.  -We need to make class announcements. There will be a mass email sent to students on Nov 5.  - Volunteer training will happen the day of the event.  - The popcorn and candy floss machine have been booked. Will have photobooth with props. SCLD has a button machine. | |

**Movember** – Ioana will look into buttons. Gerome will contact Movember. Jesmila will do posters (if not enough time, use poster in NSAY office, go to Movember website to download them for free). Waleed will contact the mustache club. Nhi will do an arts and crafts day to make mustache props, ect.

* 1. Grad Party

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| Time: 1920 | Presenter: Nikki |
| **Discussion:**  - Only 7 tickets were sold, so the event was rescheduled. A new poll was created on the graduating class’ Facebook page so that they can choose a new date. The majority of votes currently are for Nov 16.  - The budget is too high (citing low attendance).  **Motion:** *To reduce the budget from $800 to $400 for this graduation party.*  -The cost is 40 for the buffet and 2 drink tickets.  -The budget should be reduced based on the proportion of funds per student attending compared to the last graduation party.  -$15 is a big hit per person to the NSAY bank account.  -Example: raise the price to $30-35, but we would need to justify why we are honouring the $25 for people who already bought these tickets.  **Voting:** For: 4, opposed: 0, abstain: 2. **Motion passes** (budget is now 400). | |

* 1. Elections

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| Time: 1935 | Presenter: Waleed |
| **Discussion:**  - According to Alfredo (CEO) there are two collabs, three 2nd entry, but no IENs have submitted their application. Ioana has an IEN contact. Shawna will send an IEN blurb to Ioana to send to her contact. | |
| **Conclusions/ To Do:**   * Shawna to send email draft to Ioana. | |

1. **New Business**
   1. **Social for New Students**

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| Time: | Presenter: |
| **Discussion:**  Ideas:  - Movember, Nursing week  -pizza party? Before December exams (last week of November)?  -Overall, let’s get our faces out there! | |

**Printer issue: THE PRINTER IS FOR EMERGENCY PRINTING ONLY.** If you print personal things put money in the jar as per the posted sign. Plan ahead, put things on USB and go to YFS. We still have approximately $80 credit for printing there. The colour ink in the office is empty. Money will not be allocated to this.

**Keep NSAY info within NSAY. Work together. Subcommittees work together. Keep other NSAY members informed.**

1. **Date and Time of Next Meeting**

Our next meeting will be Tuesday Nov 12 @ 530pm.

1. **Adjournment**

This meeting was adjourned at 1949. Proposed by Waleed, Seconded by Jesmila. Approved by ALL.