**NSAY Meeting Minutes**

Date and Time of Meeting: July 2nd, 2018 @ 2:37 hrs

Location: (building and room #)

**I.** **Call to Order**

This meeting was called to order at 14:37 hours, chaired by Camela.

**II.** **Roll Call**

Jenn, Carolyn, Sooah, Katy, Camela, Sean**,** Eileen, Shemika, Jaclyn, Cindy, Grace**,** Deanna

**III.** **Regrets**

Dhwani, Dana, Alexandria

**IV.** **Confirmation of Minutes from (date of last meeting)**

**V.** **Announcements**

Working on FAQ and concerns for the upcoming introduction.

YOD - tables, planning how the day s going to run.

Updates - Eileen

Website - we finally have access to the website

2NA update. Update on events and possible future collaborations with NSAY.

I. **Treasurer’s Report**

Working on budget YES

**VI.** **Old Business**

*1. (Topic, copy tables from business here)*

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| Presenter: |
| Description: |
| Discussion: |
| Action Items: |







**VII.** **New Business**

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| Presenter: Deanna Hedron and Grace Wang |
| Description: Updates from 2NA |
| Discussion: They have a list of possible events for the year. They are working on finalizing details about planned academic sessions and study sessions. Things they want to collaborate with NSAY: Orientation week mixer - 2nd Entry 2nd years and incoming 1st years to meet and greet. Is there someway they can be entered into official scheduling. No scheduling is there for the week, that is included in Frosh Week. There is only a schedule during the orientation day. 2NA requests two tables for the bear pit during orientation day.  2NA is still looking for one more person for their committee. They currently have the President, VP, CEO, LOO, Merchandise, and Outreach. |
| Action Items: Can ask CSG. Frosh Week has their own subcommittee. Camela said she can email the VP for that. Camela requested Deanna for official email communication about that event. Will review events again. |

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| Presenter: Camela |
| Description: Constitution |
| Discussion: Changes and updates to the NSAY Constitution. Going through section by section review and vote.  Article 1: Removed “entering the program” because there was confusion regarding the students coming into the collaboration program. Motion passed with 10 votes for, 0 against.  Article 2: No change.  Article 3: Edited 3.1. This club is specific to nursing students, not just York students. Changed to “All Members.” Motion passed with 10 votes for, 0 against.  Article 4: Meeting can be called by any executive. Officers are not necessarily included in this privilege. Created new Article 4.6 for voting privileges. Motion passed with 10 votes for, 0 against.  Article 5: Changed directors and reduced multiple internal relations, combined graphics and marketing director. Article 5.2, added one 2nd Entry representatives, 2 4th Year Collaborative representatives, and 2 IEN representatives. Clarified existence of senior and junior RNAO representatives, clarified YUSNMP chairs, rather than number of members. Motion passed with 10 votes for, 0 against.  Articles 6.1-6.8: Added: Shall oversee with president the process of hiring members. Added joint SON representatives.  VP - changed finance director portion because of technicality issues.  Finance director - technicality changes.  Admin director - Added minutes posting, moved from marketing director. Added access to website and manage Google Drive.  Events Directors -  Marketing Director - Combined Marketing and Graphics Design Director.  Outreach Director - No Change  Internal Relations Director - Collapsed to just one general director.  Motion Passed with 10 votes for, 0 against.  Article 6.9 - Added 2nd Year 2nd Entry Representative.  Two IEN representatives  Events Committee member - combined outreach and events committee. Number of committee members is not officiated. The number varies at the discretion of the NSAY representatives.  RNAO - added both Senior and Junior representatives, and there is a cumulative of one vote between the two representatives.  YUSNMP - Added: one vote between chair members as decided at the discretion of the chair members themselves.  Motion passed with 11 votes for, 0 against.  Article 7 - Voting privileges  President will abstain from voting unless in the case of a tie between voting members. Clarified number of votes available to the members and representatives.  (Clarification amongst NSAY about reason for president abstaining from the vote unless in the case of a tie. Proposed clause to create an e-vote format for non-pressing issues to include all members of NSAY eligibility).  Article 8 - Quorum  Added online portion under Article 8.2 to extend presence at a meeting to physical or online presence. (Will include provision for e-vote option in instances at the discretion of the NSAY President and Vice President).  People are allowed to nominate themselves.  Motion passed with 12 votes for, 0 against.  Article 9.1 - Changed title to clarify the term of the executive and officer members of NSAY.  Article 9.3 - Candidacy for presidents and vice presidents should be voted by student body rather than chosen by executive members. Pre-screening is done by the executive, majority vote by the student body election will determine elected members.  (Proposal for ranked voting system in the event of more than two candidates per position. Proposal for campaigning. Possible contingency document for preferential/ranked voting system that does not have to be written in to the Constitution).  Article 10 - Clarified name for NSAY, not just association within NSAY.  Motion passed with 11 votes for, 0 against.  Article 11-14 - Financial responsibility - changed title to treasurer. Dues has not changed.  Motion passed with 12 votes for, 0 against.  Article 15 - Added 2NA under Committees. Motion passed with 12 votes for, 0 against.  Article 16-18 - No changes to the Constitution. Motion passed with 12 votes for, 0 against. |
| Action Items: NSAY Committee members are open to edit and review the remaining, unchanged portions of the Constitution.  Will add SON job descriptions under the President, Vice-President, and Internal Relations NSAY members. |

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| Presenter: Katy Shum |
| Description: Orientation FAQ |
| Discussion: Any changes or additional questions to the FAQ for the orientation day for the SON.  Clarification for community placements because some students did not receive a community placement, instead having an on-campus placement (Corner). |
| Action Items: Continue collecting questions for the FAQ, although the current list is being revised to be sent to the SON for preparation for orientation day.  Dana will contact Collab about resumption of school after the strike. |

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| Presenter: Shemika |
| Description: Refunds for missing clinical hours |
| Discussion: Does the SON have an interest in advocating for nursing students who lost clinical hours due to the strike. |
| Action Items: |

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| Presenter: Katy Shum |
| Description: Orientation Day and Training Day |
| Discussion: Orientation Day September 4th. Training Day for FPLT August 27th. Confirming attendance for all NSAY members. In order to be a member of NSAY, Stong requires FPLT training for all executive members. Will have a table for YUSNMP, RNAO, CNSA, 2nd Entry (will confirm number of tables). Possibility that representative panels for 2nd Entry and Collab will be at the same time. Will wait for finalization from SON regarding exam period and clinical remediation. Scrubs - Meridian will conduct the sizing and ordering for students wishing to purchase scrubs. No returns or exchanges. Tours for incoming students - looking for volunteer availability and creation of a standard list of buildings included in the tour. Review human bingo game - list of bingo goals for the meet and greet portion of 2nd Entry YOD. Think about events during the welcome week for NSAY for different student interest groups. (No fundraising during the Welcome Week. Only promotional materials allowed)  List of abbreviations started by Katy. If there are any additional abbreviations to clarify for the students, please add to the list. Also space for additional contact information. |
| Action Items: Camela and Katy will confirm if Executive and Officers are all required to receive training. 2nd Entry Executives are required to complete training. |
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| Presenter: Camela Salde and Katy Shum |
| Description: NSAY Website |
| Discussion: NSAY website is now up. Please review and edit for the portions related to your role in NSAY. Upload any relevant information, including general photos. Upload everything to Google Drive, Katy will upload to the website. |
| Action Items: |

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| Presenter: Camela Salde |
| Description: Marketing and Promotion |
| Discussion: Update the group photo and NSAY member descriptions for bulletin board outside of the NSAY office. |
| Action Items: Everyone needs to have their picture and blurb updated. |

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| Presenter: Shemika |
| Description: Outreach - Fundraising |
| Discussion: Want to find out what kind of fundraising initiatives are availabilities. One year there was fundraising towards purchase of an ambulance. |
| Action Items: Shemika will look for different initiatives for future fundraising goals. |

**VIII.** **Adjournment**

The meeting was adjourned at 14:20 hrs.